

Modifying the columns included in a Blitz Report Excel Based Template

1. From the Blitz Report Run form – select the report to which the template to be modified belongs
2. Select the Template to be modified
3. Click on the Edit Template button to open the Templates Form
4. Copy the existing template to keep the original until the changes are tested and verified

The screenshot displays the Oracle Applications - Enginatics Blitz Report 12.2.13 Demo interface. The main window is titled "Blitz Reports" and shows a list of reports. The "Zx Financial Tax Register" report is selected, and the "Tax Register pro month" template is chosen. The "Edit Template" button is highlighted. The "Templates" window is open, showing the "Tax Register pro month" template. The "Displayed Columns" section lists columns with their sequence, aggregation, sort order, and break status. The "Hidden Columns" section lists columns that are currently hidden. The "Parameters" section shows the "File Name" and "Last Modified" information. The "Data Sheet" section shows the "Sheet Name" and "Data Sheet" information.

Oracle Applications - Enginatics Blitz Report 12.2.13 Demo

File Edit View Folder Tools Reports Actions Window Help

Blitz Reports

1 Zx Financial Tax Register

2 Tax Register pro month

Imported from Concurrent Program

Description: Rx-only: Financial Tax Register

Application: E-Business Tax

Run Output Options

Multiple Values

Reporting Level ☐ Reporting Context ☐ Company Name ☐ Set of Books Currency ☐ Register Type ☐ Tax Register Summary Level ☐ Transaction Level

Templates

Name: Tax Register pro month

Description:

Owner: SYSADMIN (Jonathan Smith)

Global Default ☐ Distinct ☐

Displayed Columns

Seq	Displayed Columns	Aggr.	Sort Order	Break
1	Functional Currency		asc	1
2	Company		asc	2
3	Tax Regime Code		asc	3
4	Tax		asc	4
5	Tax Class		asc	5
6	Tax Rate Code		asc	6
7	Trx Number		asc	8
8	Trx Class			

Hidden Columns

Hidden Columns
Gdf Ra Addresses Ship Att9
Country Of Supply
Start Expense Date
Tax Exemption Id
Tax Exception Id
Exempt Certificate Number
Exempt Reason Code
Tax Exempt Reason Mng

Parameters

File Name: Zx Financial Tax Register - Tax Register pro month

Last Modified: 19.09.2024 21:23:03

Sheet Name: Financial Tax Register

Data Sheet: Zx Financial Tax Register

5. Rename the copied template (e.g. Tax Register pro month V2)

6. To add/remove columns from the excel based template, you need to first remove the uploaded excel template by clicking on the delete icon

The screenshot displays two side-by-side windows from the Zix Reports application.

Left Window (Zix Reports):

- Title Bar:** Zix Reports
- Form Fields:**
 - Name:** ZX Financial Tax Register
 - Setup:** (dropdown menu)
 - COPY OF:** Tax Register pro month
 - Edit Template:** (button)
 - Imported from Concurrent Program:**
 - Description:** Rx-only: Financial Tax Register
 - Application:** E-Business Tax
- Buttons:** Run, Output, Options
- Multiple Values Section:**
 - Reporting Level:** (checkbox) [Yellow field]
 - Reporting Context:** (checkbox) [Yellow field]
 - Company Name:** (checkbox) [Yellow field]
 - Set of Books Currency:** (checkbox) [Yellow field]
 - Register Type:** (checkbox) Tax Register
 - Summary Level:** (checkbox) Transaction Level

Right Window (Templates):

- Title Bar:** Templates
- Form Fields:**
 - Name:** Tax Register pro month V2 (highlighted with a red '5')
 - Owner:** SYSADMIN (Jonathan Smith)
 - Close:** (button)
 - Global Default:** (checkbox)
 - Distinct:** (checkbox)
- Table:**

Seq	Displayed Columns	Aggr.	Sort Order	Break
1	Functional Currency		asc	1
2	Company		asc	2
3	Tax Regime Code		asc	3
4	Tax		asc	4
5	Tax Class		asc	5
6	Tax Rate Code		asc	6
7	Trx Number		asc	8
8	Trx Class			
- Buttons:** Pivot, Excel Upload, Sharing, Parameters, Upload
- File Name:** ZX Financial Tax Register - Tax Register pro month (highlighted with a red '6')
- Last Modified:** 19.09.2024 21:23:03
- Sheet Name:** Financial Tax Register, ZX Financial Tax Register (checked), Parameters
- Data Sheet:** (checkbox)

11. The fields will then be moved to the Displayed Columns List and be available in the template
12. Use the Up and Down Arrows to reposition the columns in the Displayed Columns List as desired
13. You can also adjust a displayed columns position by changing the Seq. Number directly
14. Remove columns from the Displayed Columns List by selecting the columns and clicking on the  arrow

Templates

Name: Tax Register pro month V2 SYSADMIN (Jonathan Smith) Owner [Close](#)

Description: ☐ Global Default ☐ Distinct

Shipping

12 **13**

14

Reset

Hide All

Seq	Displayed Columns	Aggr.	Sort Order	Break
4	Tax		asc	4
5	Tax Class		asc	5
6	Tax Rate Code		asc	6
7	Trx Number		asc	8
8	Trx Class			
9	Related Transaction			
10	Trx Date		asc	7
11	Billing Tp Name			
12	Billing Tp Number			
13	Billing Tp Site Tax Reg Num			
14	Billing Tp Taxpayer Id			
15	Billing Tp Country			
16	Shipping Tp Number			
17	Shipping Tp Tax Reg Num			
18	Shipping Tp Taxpayer Id			
19	Shipping Tp Site Tax Reg Num			
20	Shipping Tp Name			
21	Shipping Tp Country			

[Pivot](#) [Excel Upload](#) [Sharing](#) [Parameters](#)

[Upload](#)

File Name:

Last Modified:

Sheet Name: Data Sheet: ☐

15. Once the columns have added/removed as required, upload the Excel Template again by clicking on the Upload Button in the Excel Tab

16. In the upload web page, select the Excel Template to be uploaded and click on submit

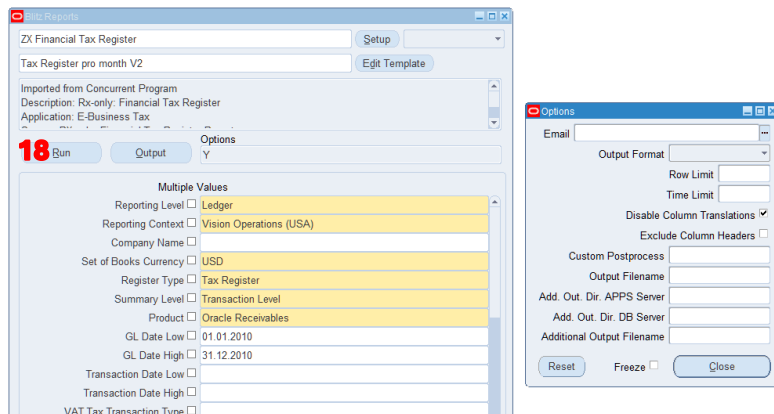
The image displays two overlapping screenshots from the Enginatics system. The background screenshot shows the 'Templates' configuration window for 'Tax Register pro month V2'. It includes a list of 'Hidden Columns' on the left, a 'Displayed Columns' table in the center, and an 'Excel Upload' tab on the right. The 'Displayed Columns' table has columns for Seq, Displayed Columns, Aggr., Sort Order, and Break. The 'Excel Upload' tab has an 'Upload' button labeled '15'. A small 'upload in progress' dialog box is visible at the bottom left of the template window.

The foreground screenshot shows the 'File Upload' page in a web browser. It features a 'Choose file' button, a text input field containing 'ZX Financial_2024.08.xlsx', and 'Submit', 'Cancel', and 'Clear' buttons. A red '16' is overlaid on the 'Submit' button. The browser's address bar shows the URL 'demo.enginatics.com/OA_HTML/RF.jsp?function_id=1015448&resp_id=50559&resp_appl_id=222&securit...'. The Enginatics logo and navigation bar are visible at the top of the page.

17. Once upload, click on the close button to save the changes and return to the Blitz Report run form

[illegible]

18. Run the report with the modified template – in your case with the ‘Disable Column Translations’ checked



19. Verify the additional columns are now included in the report data worksheet of the generated report

The screenshot shows an Excel spreadsheet titled 'ZX Financial Tax Register - Tax Register pro month V2 20-Sep-2024 003753.xlsx'. The spreadsheet contains a table with columns labeled with letters and numbers. A red box highlights the columns from P to U, which are the additional columns mentioned in the text. The data is organized in a table format with multiple rows of transaction data.

	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
	BILLING_TP_TAXPAYER_ID	BILLING_TP_COUNTRY	SHIPPING_TP_NUMBER	SHIPPING_TP_TAX_REG_NUM	SHIPPING_TP_TAXPAYER_ID	SHIPPING_TP_SITE_TAX_REG_NUM	SHIPPING_TP_NAME	SHIPPING_TP_COUNTRY	TAXABLE_AMOUNT	TAX_AMOUNT	TAXABLE_ACCOUNTED_AMOUNT	TAX_ACCOUNTED_AMOUNT	TAXABLE_DISCOUNT_AMOUNT	TAX_DISCOUNT_AMOUNT	TAXABLE_DISCOUNT_AMOUNT
1	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	1608	US	643815678	643815678	643815678	643815678	Business World	US	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	39281038	US	1168	349173	39281038	349173	Bigmart	US	51,838.81	0.00	51,838.81	0.00	0.00	0.00	0.00
11	76-34543897	US	1007		76-34543897		General Technologies	US	88,919.00	0.00	88,919.00	0.00	0.00	0.00	0.00
12	76-34543897	US	1007		76-34543897		General Technologies	US	55,169.17	0.00	55,169.17	0.00	0.00	0.00	0.00
13	76-34543897	US	1007		76-34543897		General Technologies	US	35,099.87	0.00	35,099.87	0.00	0.00	0.00	0.00
14	76-34543897	US	1007		76-34543897		General Technologies	US	101,249.70	0.00	101,249.70	0.00	0.00	0.00	0.00
15	76-34543897	US	1007		76-34543897		General Technologies	US	10,799.92	0.00	10,799.92	0.00	0.00	0.00	0.00
16	30-63946897	US	1002		30-63946897		Imaging Innovations, Inc.	US	89,109.33	0.00	89,109.33	0.00	0.00	0.00	0.00
17	39281038	US	1168	349173	39281038	349173	Bigmart	US	10,708.81	0.00	10,708.81	0.00	0.00	0.00	0.00
18	78-45654786	US	1004		78-45654786		Hilman and Associates	US	114,659.09	3,439.77	114,659.09	3,439.77	0.00	0.00	0.00
19	76-34543897	US	1007		76-34543897		General Technologies	US	99,583.70	0.00	99,583.70	0.00	0.00	0.00	0.00
20	49180931	US	1167	921092	49180931	921092	Goodway	US	5,604.41	28.02	5,604.41	28.02	0.00	0.00	0.00
21	78-45654786	US	1004		78-45654786		Hilman and Associates	US	100,799.20	3,023.98	100,799.20	3,023.98	0.00	0.00	0.00

20. If required, make any changes to the Pivot, Graph worksheets in the Excel Template, and then reupload the template as per step 16.